



UC San Diego

Policy & Procedure Manual

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I&R SERVICES

Section: 130-1.2 SUPPLEMENT II-B

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SUPPLEMENT II-B

STILL PHOTOGRAPHY

I. GENERAL

- A.** Still photography services are provided on a recharge basis at two locations:
 - 1. UCSD Medical Center - ext. 35929
 - 2. General Campus - Room B303, Basic Science Building, ext. 44132
- B.** Work may be delivered to any location. For most work there is a 3-day turnaround, and every effort is made to meet deadlines.

II. AUTHORIZED USERS

Services are available to faculty, staff, registered student organizations and, upon written approved request, to students who must perform an assignment for a scheduled course.

III. HOURS OF OPERATION

All offices -- Monday through Friday 8:00 a.m. to 4:30 p.m.
Other hours may be arranged whenever necessary.

IV. TYPES OF SERVICES

General photographic services are available and include color or black and white slides, prints, x-rays, Diazo, tinting, slide copying, and passport photographs. Additionally, the UCSD Medical Center photo lab can provide operating room and patient photography service.

V. RECHARGE RATES

Please telephone the photo labs for the current rates.